OFFICE OF CENTRAL REFERENCE

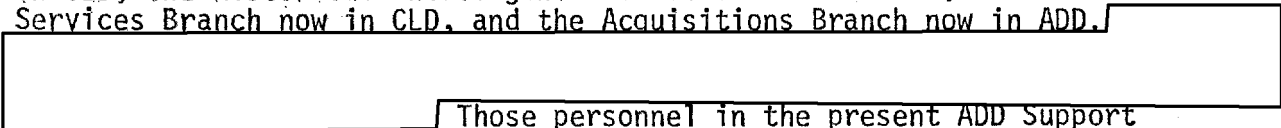CR 81-3
PERSONNEL
2 March 1981

OCR NOTICE

## REORGANIZATION OF THE
## DOCUMENT SERVICES GROUP (DSG)

1.   Effective 16 March 1981, the Document Services Group (DSG) is reorganized into three divisions: Document Services Division (DSD), Library Services Division (LSD), and Support Services Division (SSD).

2.   The Document Services Division will include the Dissemination Branch now in ADD, the Microform Processing Branch now in SSD, and Document Services Branch now in CLD.  Those personnel in the present ADD Support Branch who support the document dissemination process will become part of the new Dissemination Branch.

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3.   The Library Services Division will include the CIA Library now in CLD, the Historical Intelligence Collection now in CLD, the Pictorial Services Branch now in CLD, and the Acquisitions Branch now in ADD.

Those personnel in the present ADD Support Branch who support the publication procurement program will become part of the new Acquisitions Branch.

4.   The Support Services Division will include the Data Management Branch, the Intelligence Applications Branch, and the Technical Services Staff.

5.   No logistical changes will be required except in the space currently occupied by the Acquisition and Dissemination Division.  The new section alignment in the Acquisitions Branch will be delayed until computer terminals, telephones and electrical outlets can be moved.

6.   Announcements in personnel assignments resulting from this reorganization are as follows:

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Chief, Document Services Division vice Chief, Central Libraries Division

Chief, Library Services Division vice Chief, Acquisitions and Dissemination Division

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7. ☐ will continue in his position as Acting Chief, Support Services Division.

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8. ☐ currently Chief, Support Branch in ADD, will be assigned to Data Management Branch, SSD, to work on SAFE SURE development. He will be detailed to the Systems Analysis Staff for this purpose. All other branch chief incumbents will retain their former positions.

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Clarus W. Rice
Director of Central Reference

**TRANSMITTAL SLIP**

**TO:** NFAC/CAR

| ROOM NO. | BUILDING |
|---|---|
| 1G50 | |

**REMARKS:**

Could we file this somewhere -- perhaps under OCR ?

**FROM:** OD/OCR 2-5-80 - HQ

| ROOM NO. | BUILDING | EXTENSION |
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(47)

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

STAT